

## **TOWN BOARD**

The Town Board, Town of Highlands, held a Budget Workshop and Regular Meeting on Monday, August 22, 2016 at Town Hall, 254 Main St, Highland Falls, NY at 6:00pm.

PRESENT:	Mervin R. Livsey	----	Supervisor
	William Edsall	----	Council Member
	Adrienne T. Voltaire	----	Council Member
	Tyrone King	----	Council Member (arrived 6:55pm)
	Kelly Blauvelt	----	Comptroller
	June Patterson	----	Town Clerk

Supervisor Livsey opened the Budget Workshop at 6:00pm.

### **Comptroller**

Ms. Blauvelt stated that she gave the Board the Budget Control Sheet.

Ms. Blauvelt said her salary line went down because of the new employee coming in.

Ms. Blauvelt stated that her Contractual Expenses went up to purchase new financial software.

Ms. Blauvelt and the Board discussed why the software was needed and how it would be paid for.

Ms. Blauvelt said everything else in her budget stayed pretty much the same.

Ms. Blauvelt told the Board that she removed the Interest Income from the Revenue.

Supervisor Livsey said he is concerned with the Franchise fees from Time Warner. The Supervisor said the Town does not have a current contract with Time Warner.

The Board agreed to leave this in the budget for now.

Ms. Blauvelt said she would remove \$27,000 from her contractual line and take the money from elsewhere for the software.

### **Contingent**

The Board discussed the Contingent fund.

### **Ft. Montgomery Light District**

This budget was kept the same as last year (\$52,000).

## TOWN BOARD

AUGUST 22, 2016

### IT

Ms. Blauvelt said this budget went down a little.

Ms. Blauvelt explained that IPrism, the anti-virus software used on the computers, is \$1,795 a year, but it is cheaper if you purchase for multiple years.

### Assessor

Ms. Blauvelt stated that Ms. Talman left her budget the same as last year.

Ms. Blauvelt said she will change her Communications to \$600 and lower her fuel to \$200.

Ms. Blauvelt said the Building Department asked her to look at giving Zoning and Planning their own postage budget.

Ms. Blauvelt and the Board briefly discussed a revaluation.

.....

## REGULAR MEETING

Supervisor Livsey opened the Regular Meeting at 7:00pm.

Supervisor Livsey stated that the Board just held a budget workshop that began at 6:00pm and one will be held for the next four Mondays. The Supervisor invited the public to attend these budget workshops.

### PUBLIC COMMENT

No public comment.

### MINUTES

Council Member Voltaire made a motion seconded by Council Member King to accept the minutes from the August 15 Budget Workshop as prepared by the Town Clerk.

**MOTION CARRIED:**      **3-ayes (Livsey, King, Voltaire)**  
                                 **0-nays**  
                                 **1-absent (Gunza)**  
                                 **1-abstain (Edsall)**

Council Member Edsall made a motion seconded by Council Member King to accept the minutes from the August 8 Town Board meeting as prepared by the Town Clerk.

**MOTION CARRIED:**      **4-ayes (Livsey, Edsall, King, Voltaire)**  
                                 **0-nays**  
                                 **1-absent (Gunza)**

**TOWN BOARD** **AUGUST 22, 2016**

**AUGUST 22, 2016**

## COMMUNICATIONS

Supervisor Livsey has an adopted resolution from the Orange County Legislature that asks for reconsideration on closing Cornwall Emergency Room.

Supervisor Livsey has an invitation to the RSVP Volunteer Recognition Luncheon on October 6 from 11:30am to 3:30pm. The Supervisor said the cost is \$21 and if anyone wants to go he has the application.

Supervisor Livsey said the Orange County Federation of Sportsmen dinner is on September 10 at Kuhl's Highland House. The Supervisor said the cost is \$38 and he has the information.

Supervisor Livsey said he sent Garrison Commander Hanson an email pertaining to the closure of Mine Road and the verbal agreement the Town and Col Dunham had to get it open again. The Supervisor received a reply from Col Hanson thanking the Town for patrolling the road and that he has no issues with it being open.

## FINANCIAL

## Accounts Payable

Supervisor Livsey said the Town paid out \$86,063.72. The Supervisor also stated that \$44,030.44 from the Consolidated Account.

Supervisor Livsey said, on October 8, First Niagara will become Key Bank and it has been suggested that the Board update the depository list.

Council Member Edsall made a motion seconded by Council Member Voltaire to make Key Bank an official depository of the Town of Highlands.

**MOTION CARRIED:** 4-eyes (Livsey, Edsall, King, Voltaire)  
0-nays  
1-absent (Gunza)

## Budget Transfers

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$400 from Dial-A-Bus fuel to Dial-A-Bus Vehicle Maintenance.

**MOTION CARRIED:**      **4-ayes (Livsey, Edsall, King, Voltaire)**  
**0-nays**  
**1-absent (Gunza)**

## **TOWN BOARD**

**AUGUST 22, 2016**

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$1,075.24 from Unclassified Revenues to Town Hall Contracts.

**MOTION CARRIED:**       **4-ayes (Livsey, Edsall, King, Voltaire)**  
                                  **0-nays**  
                                  **1-absent (Gunza)**

Council Member Edsall made a motion seconded by Council Member Voltaire to transfer \$2,566.65 from Insurance Proceeds to Police Vehicle Repairs.

**MOTION CARRIED:**       **4-ayes (Livsey, Edsall, King, Voltaire)**  
                                  **0-nays**  
                                  **1-absent (Gunza)**

### **Resignation – Police Officer**

Supervisor Livsey has the resignation of Police Officer Ivan Valardi.

Council Member Voltaire made a motion seconded by Council Member Edsall to accept the resignation of Police Officer Ivan Valardi.

**MOTION CARRIED:**       **4-ayes (Livsey, Edsall, King, Voltaire)**  
                                  **0-nays**  
                                  **1-absent (Gunza)**

### **Bid Openings**

Supervisor Livsey said on Thursday, August 25, there will be two bid openings at 11am. The Supervisor said one is for the handicapped improvements at Brooks Park and the other one is for the upgrades at the Sewer Pump Station on 9W.

## **BOARD REPORTS**

### **Council Member Voltaire**

Council Member Voltaire had nothing to report.

### **Council Member King**

Council Member King just wanted to remind everyone to be aware of the needs of our seniors.

Supervisor Livsey asked Council Member King to sit with Colleen and go over her budget.

### **Council Member Edsall**

Council Member Edsall said he will check on the lack of progress with the double poles.

Council Member Edsall said there was a consolidation meeting recently that had a detailed presentation. Mr. Edsall said it talks about saving the community \$375,000.

## **TOWN BOARD**

**AUGUST 22, 2016**

Supervisor Livsey said, he believes, the report is on the Town website.

Ms. Blauvelt said there is a link to the consultant's website.

### **Attorney's Comments**

Mr. Rider said that Mr. Cortz's office is still reviewing the regulations.

Mr. Rider said he sent the Supervisor correspondence on responding to a constituent.

Mr. Rider stated that he has not heard from the Village on the Planning Board consolidation.

Mr. Rider commented that the new tax certs are in.

### **ANY OTHER BUSINESS**

Council Member King asked if the Board had discussed the barges in the river. Mr. King stated that a Board from across the river has passed a resolution opposing this and he thought this Board could do a resolution as well.

Supervisor Livsey said there are spots in the Hudson River that barges can anchor.

Mr. Rider said the communities are not being notified of this.

### **PUBLIC COMMENT\**

There was no public comment.

### **ADJOURN**

Council Member Edsall made a motion seconded by Council Member Voltaire to adjourn the meeting. Meeting adjourned at 7:20pm.

**MOTION CARRIED: 4-ayes (Livsey, Edsall, King, Voltaire)**

**0-nays**

**1-absent (Gunza)**